



Guthrie School Parents' Association

Chairperson – Kelly Thompson
Vice Chairperson – Katherine Crawford

Meeting Minutes
Monday March 1st, 2021
Via Google Meets

In Attendance

Kelly Thompson	Chair
Katherine Crawford	Vice Chair
Iain Jamieson	Principal
Kessia Bernneis	Vice Principal
Tasha Oatway-Mclay	Trustee
Sabrina Gilbert	Secretary
Sarah Pickell	Treasurer
Patrick Gauthier	Parent
Adrianne Engle	Parent
Annie Raymaker	Parent

I. Call to Order

Meeting was called to order 1832hrs

II. Welcome & Introductions

K. Thompson welcomed all in attendance.

III. Guest Speaker Nil

IV. Approval of the Agenda

Motion by Sarah Pickell: "To approve March agenda"

CARRIED

V. Approval of the Minutes

Motion by Katherine Crawford "To approve February minutes."

CARRIED

VI. Old Business

- Nil

VII. Committee Reports

School Board Trustee's Report –

New initiative rolled out, for communicating to parents in advance of trustee meetings about two weeks before meetings. This will be included topics to be discussed at the meetings and submit any questions you may want answered for trustee to bring forward at meetings.

Federal FNMI dollars to support some First Nations, Inuit, and Metis initiatives through hiring two learning coaches. One Metis learning coach and one Indigenous learning coach. Jerome Chabot currently in place as Metis learning coach, currently still looking for and Indigenous learning coach. Another exciting piece on the FNM I trail the board unanimously voted to put forward Ray name for the promoting and advancing the calls to action of the truth and reconciliation Commission of Canada Ray was a teacher in the division for many years. And he's been an amazing resource to our staff.

A community engagement specialist will be hired with some of the federal COVID dollars, this person will primarily be responsible for, the contact tracing going between AHS the office of the

Chief Medical Officer, the CDC, and the division staff. This will alleviate the office admin staff from these duties.

A "What do Trustees do" document handed out, this handout is to help others understand what a trustee's actually do, please feel free to offer feedback.

Kelly Asked: The Alberta School Council association is that the same as the Council for school councils?

Tasha replied: They are different. The council for school councils is a division driven initiative, each school division does it, it may be mandated as part of the school act. The Alberta School Council Association is a parent driven organization the helps boards organize themselves.

Admin Reports

a. Principal Notes -

- Kessia is now back as a full time Vice Principal, she will be able to get back to helping teachers, all students and talking to parents more.
- At the beginning of planning for next years staffing, this is registry based. Trying to get people to register on time. Wendy has really working hard to get all students registered for next year.
- We do have the ability to use our reserves to purchase new technology for the school. New boards for classroom will be purchased. Will touch base with IT department to confirm that is not in the divisions plan to replace the boards before school uses funding to do this. New Bluetooth surround sound may be put in to help those students that have trouble hearing.
- Initiative put out to teachers for anything to do with science experiments. Money being Allocated towards this to get students to love science again.
- Learning Sprints being done by teachers right now. This is a data driven assessment of student's skills. Any Student scoring lower than 60% will be assisted to reach a higher level. The teachers will examine how they can help their students. Numeracy was the first push and literacy will be the next push.

b. Vice Principal Report –

- March Madness Bingo started for the students to participate with their families. The Bingos will be submitted each Monday by students and then a draw will be done for some prizes.

c. Chairperson's Report –

- An email will be sent out for people who want to attend the Council for school Council meeting. You must register if you would like to attend. It will be held April 23, 24, 25.
- Reminder that come June Kelly will not be available to sit as chair on Parent teacher council for Guthrie school and a New Chair will have to be nominated.
- A Poster has been made up and distributed for Fundraising committee as soon as there are people interested a separate fundraising committee meeting will be held.

d. Treasurer's Report –

- Rosa and Sarah met and went over everything all that is left is the handover of signing authority.
- With all accounts including lunch accounts there is \$19857.93. \$1200 owed to school for homerooms.
- Miscommunication regarding how many home rooms needed funds it is 12 classrooms not 10 classrooms needing funds.
- Motioned Made by Sabrina Gilbert to add the extra \$200 for the last two classrooms. All Agreed and motion carried.
- \$206.49 owed to school for the 12 days of Christmas prizes.
- Two accounts in schools name, one account for school lunches this account can be dissolved as we do not do school lunches anymore.

- Motioned made by Sarah to dissolve this extra account. All agreed. Motion Carried.
- An appointment will be made with bank to transfer signing authority.

e. Fundraising Report -

- Cookie dough Fundraiser all wrapped up. Delivery will be Friday March 12th. 266 tubs sold 33 extra tubs remaining to sell.
- With the cookie dough fundraiser, you must purchase Cases of six. So must round up if you are short. This is how we ended up with 33 extra cases. In the future we will stay away from fundraisers that run this way. Right now, without selling the extra 33 tubs we are standing at having sold \$11,000. We will push to sell the extra 33 tubs we will have sold another \$650.

VIII. New Business –

- Fundraising not bringing as much as it used to, to help bring in more money for Parent Council and for big ticket items that school needs, a Fundraising committee should be formed. This will help ensure that steady money stream continues to flow in the school.
- A list of what is left over for preorders will be made so that it does not need to be held at the school.
- Adding initiative to dye Mr. Jamison green really helped push the kids to sell the cookie dough.
- Next Fundraiser that we will be run will be done with only online ordering.
- Poster submitted to community for Fundraiser Committee as soon as people contact a separate Fundraiser committee will be put together.

IX. Open Discussion –

- Sarah Pickell would like to make it so the Families that have helped fundraise this year see some appreciation. Such as a picnic.
- A Outdoor Science fair will be held in the spring, and an in school Track and Field meet will be held at the school.
- For fun the school took pictures with each individual class in the library with COVID sayings, like “The New Normal”.
- The school is currently trying to get as many PreK students registered. A notice has been put on Facebook, as well as with Namao schools and in the mailboxes and up at the Tim Hortons. A suggestion was made to also reach out to the MFRC to reach out to anyone being posted in as well.

X. Next meeting date: Tuesday April 6th @ 1830hrs

XI. Adjournment: 19:13 hrs